



Delhi Public School Megacity, Kolkata

(An ISO 9001 : 2015 & 14001 : 2015 Certified School)

School Campus : Kalikapur, Dist. Rajarhat, North 24 Parganas, Kolkata -700135,

Ph. : 9073985529, 9073985530, 9073985531, 9836067424

STUDENT ID CARD REQUISITION FORM

Please Tick Appropriate Box

- Only for record update
- ID Card replacement required.

(This form should be properly filled by the parent / guardian in BLOCK letters only)

Please Note : 1. The processing and printing of ID cards will take at least **one month** from date of submission of requisition.
 2. For change in Bus route please contact Transport Department before submission of this form.

Student Details :

Student Name : _____

Class : _____ Section : _____ Roll : _____ Regn. No. :

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Admission ID Number : DPSMK/ADM/ _____ / _____ Blood Group : _____

Address : _____

Locality : _____ Post Office : _____

Police Station : _____ Municipality/Block : _____

District : _____ City : _____ State : _____ Pin :

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Father Mobile No.:

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SMS Alert No. : (10 digit mobile no.)

Mother Mobile No.:

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Paste Stamp size photograph of Student in school uniform

(if a change is required)

Aadhar Details : (Please attach photocopy of Aadhar Card)

Student Aadhar Number :

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Father Aadhar Number :

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Mother Aadhar Number :

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(If not submitted earlier)

Availing School Transport :

Yes

No

Change required for : (please tick [✓] the appropriate box)

Address Contact Numbers SMS No. Photo Blood Group Bus Route

I hereby declare that the above details furnished by me are true to my knowledge and belief.

Date ____/____/____

Signature of Parent / Guardian : _____

Transport Details : (To be filled by Transport Department)

Pickup Bus No. _____ Pickup Point : _____ Time : _____

Drop Bus No. _____ Drop Point : _____ Time : _____

Monthly Fee : _____ w.e.f. : ____/____/____

Updated in Entab

Signature with date

Record Updation : (To be filled by EDP Department)

| | | | | | | | |
|----------------------|---------|-------------|---------|-------------|-----------|-------|------------|
| Updated / Verified : | Address | Contact No. | SMS No. | Blood Group | Transport | Photo | Aadhar No. |
| | | | | | | | |

Entry Done in Shree

Entry Done in Entab

Signature with date

FOR STUDENT CORNER USE ONLY :-

Received Amount Rs. : _____

Date : ____/____/____ Money Receipt No. : _____

Signature of Receiving Official : _____

Accounts Department :

Received Amount Rs. : _____

Signature of Cashier : _____

Date : ____/____/____